

10. The Directors in consultation with their Portfolio Holders can vary fees and charges throughout the year to take account of market conditions, with the exception of car parking charges and statutory charges set by the Government. Commercially sensitive fees are no longer published

## **Director Corporate Services**

1. In consultation with the Leader of the Council, to amend the Managing Organisational Change and Redundancy Policy and Procedure where necessary.

## **CITY DEVELOPMENT**

### **Service Lead City Development**

The following functions are delegated to Service Lead - City development subject to consultation or agreement as set out below:

<b>Function</b>	<b>Consultation or Agreement</b>	<b>With Postholders/Group</b>
<u>Applications</u> Applications (including TPO confirmations) that Members of the Planning Committee or Ward Members have requested to be brought to the Delegation Briefing.	Consultation	Delegation Briefing
City Council applications not subject to any objections.	Consultation	Delegation Briefing
Applications that have been subject to representations from a statutory consultee that express views contrary to the officer recommendation.	Consultation	Delegation Briefing
Applications that have been subject to objections from a Neighbourhood Forum, where that Neighbourhood has an adopted Neighbourhood Plan, that Officers are minded to approve under delegated powers	Consultation	Delegation Briefing
Applications that have been subject to objections based on material planning	Consultation	Delegation Briefing

(Amended February 2024)



Decisions not considered by the Panel	Agreement	Chair of the Exeter Grants Panel or of any group that replaces it.
<u>Brownfield land register</u> Publication	Consultation	Executive Member with Relevant Portfolio
<u>Custom and self-build register</u> Publication	Consultation	Executive Member with Relevant Portfolio
<u>Advice notes regarding new planning policy or legislation</u> Publication	Consultation	Executive Member with Relevant Portfolio
<u>Five year land supply statements</u> Publication	Consultation	Executive Member with Relevant Portfolio
<u>Authority and annual monitoring reports</u> Publication	Consultation	Executive Member with Relevant Portfolio
<u>Planning policy evidence</u> Publication	Consultation	Executive Member with Relevant Portfolio
<u>Assets of Community Value</u> Review decisions to list assets of community value and compensation reviews	Consultation	Executive Member with Relevant Portfolio
<u>Affordable Housing</u> Approve the use of Commuted sums, as required, to acquire new affordable housing	Consultation	Executive Member with Relevant Portfolio and Finance and Estates Officers
<u>Responses to consultations</u> Provide responses on behalf of the Council to consultations from government, government agencies, regional bodies, other Councils and local planning authorities.	Consultation	Executive Member with Relevant Portfolio

*Deputies – the relevant officer post holder Assistant Service Leads - City Development and/or Assistant Service Lead (Building Control), Assistant Service Lead (Local Plans) and in relation to Annual Infrastructure Funding Statement Principal Project Manager (Strategic Infrastructure Planning)*

#### 1. Entering Land

(Amended February 2024)

*The entering of land for the purposes of carrying out any function in relation to any Town and Country Planning legislation, The Building Act and subordinate legislation arising therefrom and in accordance with the Council's scheme of delegation*

*Deputies - all those holding Managerial posts, all Planning Project Officers of whatever level of seniority and all Building Control Officers of whatever level of seniority*

*2. Determining applications*

*Undertaking all actions in determining applications of whatever nature in relation to any Town and Country Planning legislation, The Building Act, Planning (Listed Buildings and Conservation Areas) Act and subordinate legislation arising therefrom and in accordance with the Council's scheme of delegation*

*Deputies -all those holding Managerial posts, all Planning Project Officers of whatever level of seniority and all Building Control Officers of whatever level of seniority*

## **CUSTOMER ACCESS**

### **Service Lead Revenues, Benefits & Customer Access**

1. To operate and administer the scheme of housing benefit on behalf of the Council, and residual council tax benefit, including taking all decisions or actions required under the provisions of statute and statutory instrument regulating the scheme and the collection and recovery of Housing Benefits Overpayments.

*Deputy –Benefits & Welfare Lead*

2. To determine applications for assistance from the Discretionary Housing Payment Fund and Exceptional Hardship Fund

*Deputy –Benefits & Welfare Lead*

3. To exercise the Council's powers in respect of the administration, collection and recovery of monies owed to the Council in respect of Business Rates and Council Tax; and the Business Improvement District levy on behalf of the Exeter BID Company.

*Deputy – Revenues Lead*

4. To authorise appropriate officers to appear in the Magistrates Court on behalf of the Council in respect of the recovery of Business Rates and Council Tax; and the Business Improvement District levy on behalf of the Exeter BID Company.

*Deputy - Revenues Lead*

5. To operate and administer the local scheme for Council Tax Support for working age claimants on behalf of the Council, including taking all decisions or actions required under the Council's local policy and to make administrative amendments to the Council's Section 13A policy under LGFA 1992.